

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
APRIL 22, 2015
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz (arrived at 7:14 p.m.), Craig Thompson, Donna Beringer, Dave Dean (left at 9:21 p.m.), Tim Langer, Kent Rice, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Mary Ann Beckman, Adam Boldt, Bonnie Laugerman, Sue Casetta, Gregg Wieczorek, Kevin Flegner, Kevin Lipscomb

Staff present: Janelle Hobbs, Kelly Hassler, Kathie Mitich

Student present: Jesse Kaufmann

The meeting was properly posted.

NEW BOARD MEMBERS OATH OF OFFICE – Bob Rosch (Swallow seat), Al Zietlow (Lake Country seat), and Tim Langer (At Large seat) took the Oath of Office.

Board members were requested to submit their committee appointment preferences for 2015/2016 to Diane Hoag as soon as possible. Committee appointments will be made by the Board President subsequent to the annual election of Board officers in May.

Moved by Rosch, seconded by Zietlow to approve the minutes of the March 11, 2015, Regular Board meeting as presented. Motion Carried.

Moved by Rice, seconded by Langer to approve the operating bill list and pay vouchers 315, 142141-142150, 142152-142358, and 201400310-201400341 in the amount of \$1,783,696.93 and to approve credit card expenditure transactions as presented in the amount of \$166,912.60. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT’S REPORT –

On behalf of the Board of Education, Mr. Thompson presented Mr. Kopecky with an award in recognition of his 25 years of dedicated service to the district and commended him for the exemplary performance of his duties.

Ms. Schultz arrived at this time.

Mr. Flegner, activities director, presented the Athletic Department end of year report.

Mr. Wieczorek shared that the AHS Students won the 2014 Kudos Award as the “Future Leader of the Year,” at the Hartland Chamber of Commerce’s The Kudos Awards dinner, which was held on April 16, 2015. Mr. Wieczorek also presented a plaque from the Hartland Chamber of Commerce to Mr. Jefson in appreciation for his many years of outstanding dedication, devotion, and service as superintendent at Arrowhead High School.

Ms. Janelle Hobbs, math teacher, and Ms. Kelly Hassler, special education teacher, presented on the positive results of co-teaching in the classroom. One of their students, Jesse Kaufmann, grade 11, also shared that in the past he struggled in math and how he has benefitted from having two teachers available to provide additional help, which has resulted in the improvement of his grade in geometry.

Mr. Lipscomb, director of buildings and grounds, presented the Buildings and Grounds Department end of year report. Mr. Kopecky, business manager, presented the Business Office end of year report.

Mr. Wieczorek also shared that *The Washington Post* recently ranked “America’s Most Challenging High Schools,” based on the number of Advanced Placement (AP) tests given divided by the number of graduating seniors. Arrowhead High School ranked 14th highest in Wisconsin, with 53.1% of our seniors taking at least 1 AP exam, compared to 48.5% last year.

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
April 22, 2015 – MINUTES
Page 2

Mr. Rosch reported that one of our senior students, Mackenzie Kubik, has received the 2014 Youth Volunteer of the Year through the United Way Inspire by Example Award, and noted some of the many community service projects Mackenzie has been involved in.

Mr. Wiczorek reported that Ms. Grace Bielski, music teacher, will be honored as the WISN 12 April Top Teacher on April 27, 2015. Ms. Bielski was nominated by one of her students, Ciera Schmidt, a senior.

CURRICULUM – Chairperson Schultz reported on the March 26, 2015, meeting.

Moved by Zietlow, seconded by Rosch to approve the World Languages Department: Spanish program extended field trip to Peru from June 18-28, 2016, and to approve the World Languages Department: Chinese program extended field trip to China, from March 24 – April 4, 2016, as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Dean to approve the Special Education Department: CD/Café Arrowhead extended field trip to Disney World, Florida, from October 20-25, 2015, as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for May 28, 2015, at 7:00 a.m.

FINANCE & LEGISLATION – Chairperson Thompson reported on the March 19, 2015, meeting. The committee met in closed session to discuss a contract proposal.

Mr. Kopecky reviewed the 2015/2016 Preliminary Budget, which was presented to the Finance Committee at their March 31, 2015, meeting. Student enrollment is projected to decrease 42 students, from 2,257 students in 2014/2015 to 2,215 students in 2015/2016. The proposed 2015/2016 budget includes a net decrease of 2.5 FTE teaching staff and a net decrease of 0.7 FTE support staff. The revenue limit formula uses \$0 as the per student increase. State equalization aid is projected to decrease \$552,703, or -10.2%. The property tax levy is projected to be \$18,892,899, an increase of \$687,660, or 3.78%. Based on a 1% increase in the district's equalized value, the mill rate is projected to increase 2.92%, from \$3.45 in 2014/2015 to \$3.55 in 2015/2016.

Due to current budget uncertainties, adjustments to the 2015/2016 Preliminary Budget will be made as necessary. The recommended tax levy for the 2015/2016 school year will be presented to the electorate for approval at the Annual Meeting scheduled for August 19, 2015.

The Finance Committee recommends approval of the 2015/2016 Preliminary Budget as presented.

Moved by Rosch, seconded by Rice to approve the 2015/2016 Preliminary Budget (see attached Preliminary Tax Levy Calculation dated March 31, 2015). Motion Carried.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the April 1, 2015, meeting.

The committee discussed the field hockey/lacrosse complex project and communicated to Mr. and Mrs. Myers, primary donors, that the district no longer considered developing the property north of County Road K. They also informed the donors that due in part to the recent state budget implications and conditions impacting public schools, the district no longer supports contributing \$500,000 towards the infrastructure costs associated with the project, but would potentially be willing to consider contributing to infrastructure allowing a turf field on the existing field hockey/lacrosse field. The committee directed administration to proceed with fact finding in regard to developing a turf field on the existing field hockey/lacrosse field with the understanding that the Myers' portion of the donations is still available for consideration in proceeding with the alternative option.

Preliminary budget estimates with a range of low to high for the development of a turf field on the existing field hockey/lacrosse field were distributed to the Board of Education for their review and consideration. The budget estimates included an alternate turf area for warm-up. The proposed timeline to complete the project is September 2015. The Board of Education

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
April 22, 2015 – MINUTES
Page 3

discussed the matter at length and reached consensus that no decisions regarding the potential project could be made until definite costs are known. The Board of Education agreed that design/engineering fees for the project were not to exceed \$10,000, and the donors would be requested to cover the expense. The Board of Education also agreed that the potential project would include the existing competition field only.

Mr. Rice and Dr. Laugerman provided an update on the manufacturing and engineering remodeling project at South Campus, including current and potential future donor contributions of money, equipment, or services. The Board of Education has committed up to \$2 million towards the facility renovation, with funding to include the use of up to \$1 million of general fund balance and an additional \$1 million to be secured in a 10-year state trust fund loan, which will require Board approval. The proposed timeline for construction to begin is June 1, 2015.

Mr. Dean left the meeting at this time.

Moved by Rosch, seconded by Thompson to give final approval to proceed with the South Campus facility renovation project as presented, at a cost not to exceed \$2,000,000. Motion Carried.

The next Buildings and Grounds Committee meeting is scheduled for May 6, 2015, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the March 30, 2015, meeting. The committee met in closed session to review a proposal for the superintendent search and to discuss personnel matters.

Mr. Rosch reviewed the criteria, process, and nomination form for the Arrowhead Teacher(s) of the Year, as well as The Arrowhead Award. The deadline to submit nominations is May 15, 2015. The Personnel Committee is scheduled to meet on May 18, 2015, to review nominations and select award recipients.

Moved by Zietlow, seconded by Langer, to approve the revised criteria and process for selecting the Arrowhead Teacher(s) of the Year. Motion Carried.

Moved by Rosch, seconded by Rice to approve the 2015/2016 Employee Handbook, as recommended by the Personnel Committee. Motion Carried.

Chairperson Rosch also reported on the April 13, 2015, meeting. The committee met in closed session to review superintendent applications.

POLICY – The next Policy Committee meeting is scheduled for April 23, 2015, at 7:00 a.m.

WASB – Mr. Zietlow reported that the WASB Spring Academy is scheduled for May 2, 2015, in Appleton. The Delegate and Alternate to the 2016 WASB Delegate Assembly will be appointed at the May 13, 2015, Board of Education meeting.

Mr. Rice left the meeting at this time.

CESA – The district's representative for 2015/2016 and the CESA #1 Annual Convention will be appointed at the May 13, 2015, Board of Education meeting. The Annual Convention is scheduled for May 19, 2015, at which time the delegate assembly will elect members to the CESA #1 Board of Control. Mr. Zietlow stated that he will be a candidate for re-election to a 3-year term on the CESA #1 Board of Control.

NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to approve the 2015/2016 Occupational Therapy Services 66.0301 Cooperative Agreement as presented. Motion Carried.

Mr. Rice returned to the meeting.

Moved by Rosch, seconded by Zietlow to select Board members Craig Thompson, Al Zietlow, Tim Langer, and Bob Rosch to participate in the Commencement Ceremony on June 6/7, 2015. Motion Carried.

Mr. Rosch and Mr. Wieczorek will meet to formalize plans for a secondary ceremony for those graduates who are unable to attend graduation due to a schedule conflict resulting from their participation in a school-related sport or event.

Moved by Zietlow, seconded by Rice that pursuant to State Statute 19.85(1)(a)(c)(e), the Board of Education will move into closed session and reconvene to address public business matters:

- Contract negotiations
- Personnel matters
- Student matter
- Review superintendent applications

Roll Call Vote: Langer – aye, Thompson – aye, Zietlow – aye, Beringer – aye, LeBlanc – aye, Rosch – aye, Schultz – aye, Rice – aye. Motion Carried.

Moved by Zietlow, seconded by Rosch to move into open session.

Roll Call Vote: Beringer – aye, Langer – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried.

NEW BUSINESS:

Moved by Zietlow, seconded by Rice to accept the resignation of Abby Bamba, effective at the end of the 2014/2015 school year, the resignation of Melanie Lontkowski, effective April 10, 2015, the resignation of John Stuart (study hall aide), effective at the end of the 2014/2015 school year, the resignation/retirement of Erling Antony, effective at the end of the 2014/2015 contract year, the resignation/retirement of Nancy Jorgensen, effective June 15, 2015, and the resignation of Steven Urban, effective at the end of the 2014/2015 contract year, as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the 2015/2016 administrative staff contracts for David Gierach (English Dept. Program Leader), Shanna Hechimovich (Social Studies Dept. Program Leader), and Adam Boldt (Director of Student Services), as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to issue a final staff contract notice of non-renewal to: Ann Krueger (full layoff), Terese Neumann-Hayes (4/12 FTE layoff), and David Richman (6/12 FTE layoff), effective at the end of the 2014/2015 contract year. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rice, seconded by Langer to adjourn. Motion Carried.

The meeting adjourned at 10:29 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk